

**WEST CARROLLTON CITY SCHOOLS
INFORMATION AND PHOTO RELEASE FORM**

Student Name: _____ Student ID No. _____

Date of Birth: _____ Building: _____

The Family Educational Rights and Privacy Act (FERPA) gives parents or students over age 18 certain rights with respect to education records, including the right to refuse to allow West Carrollton City Schools permission to release any or all of the types of information listed below about the student as directory information.

The types of information listed below have been designated as directory information by FERPA and West Carrollton City Schools Board of Education policy and may be disclosed throughout the school year without prior notification:

- Student's name
- Address
- Date and place of birth
- Telephone number (only for school/parent club directories)
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Dates of attendance
- Awards received
- Honors
- Scholarships
- Date of graduation
- Student photograph

During the school year, West Carrollton City Schools publishes many editions of school publications, as well as maintains its website at www.westcarrolltonschools.com, social media, and other official school sites. The district is also covered by local newspapers, including the *Dayton Daily News*, *The Miamisburg/West Carrollton News*, and other regional, national, and social media.

If a parent or eligible student refuses to allow West Carrollton City Schools permission to release any or all of the types of information about the student as directory information for the current school year, the parent or eligible student must notify West Carrollton City Schools in writing by returning West Carrollton City Schools Information and Photo Release Form to your child's school two weeks after school begins. ***Failure to return the form will be considered implied permission to use/release directory information as identified.***

Check one space below:

_____ West Carrollton City Schools **HAS PERMISSION** to use/release directory information of my student, including photos and other information as identified above in school district communications including, but not limited to school newsletters, the district website, and media stories about the district for the current school year.

_____ West Carrollton City Schools **DOES NOT HAVE PERMISSION** to use/release directory information of my student, including photos and other information as identified above in school district communications including, but not limited to school newsletters, the district website, and media stories about the district for the current school year.

Print Parent/Guardian Name (or student if 18 years of age)

Signature

Date