

West Carrollton Schools Athletic Hall of Fame By-laws

The West Carrollton Schools Athletic Hall of Fame (WCSAHOF) was founded in 1997, to recognize and honor individuals who have made significant athletic contributions to West Carrollton High School. The selection of members should be unbiased and without prejudice. Total confidentiality of meeting proceedings is essential.

Sponsorship

The West Carrollton Schools Hall of Fame is organized and sponsored by the West Carrollton Athletic Department with the support of the WCAB.

Eligible Candidates

To be eligible, candidates must meet the following requirements:

Athletes

1. The athlete must have been a graduate of West Carrollton High School.
2. Cannot be considered until 10 years after graduation.

Coaches/Others

1. Any coach, administrator, or support person who served in the West Carrollton schools for at least five years, and has retired from such service for at least seven years.

Selection Committee

1. The Committee shall consist of 8-12 individuals, and a Chairperson. Members will be asked to serve by the mutual consent of the West Carrollton Athletic Director and the Chairperson.
2. Membership may consist of current or former school and athletic administrators, former coaches, former student-athletes, and long-time supporters of the athletic program. Every effort will be made to have representation from a variety of time periods.
3. Committee member roles:
 - a. Attend meetings
 - b. Verify, to the best of their ability, the accuracy of information accomplishments of nominees
 - c. Provide input and vote on nominated athletes
 - d. Provide input and vote on proposed changes to WCAHOF By-laws
 - e. Maintain confidentiality of meeting proceedings
4. Chairperson roles:
 - a. Coordinate and facilitate Committee meetings
 - b. Compile a list of possible nominees for review
 - c. Verify, to the best of their ability, the accuracy of information accomplishments of nominees
 - d. Tabulate votes
 - e. Contact inductees and/or family members

- f. Organize the induction ceremonies
- g. Nominate candidates, if appropriate, but will vote only in the event a tie-breaker is necessary
- h. Maintain confidentiality of meeting proceedings
- i. Ensure Committee records and documentation are updated and accurate. Chairperson may solicit Committee assistance in doing so.

Nomination and Election Process

Nomination

1. Nomination Forms will be made available through the Athletic Director's office and the West Carrollton School District web site. The Selection Committee will only accept nominations in writing on WCSAHOF Forms, prior to October 1st. Anyone can nominate.
2. The Chairperson will compile a list of nominees for review and consideration. There will be no limit to this number. The Committee may add names to the list, but not delete any. All candidates will be listed by year that they were nominated.
3. The Selection Committee will verify, to the best of their ability, the information of nominees

Election

1. A Sub-Committee of three members along with the Athletic Director and the Chairperson will review any new applications along with the old applications. This 3-member Sub-Committee will bring to the entire voting committee at most 4-6 applications that will then be considered for Hall of Fame induction.
2. Each voting member will have the opportunity to review the applications that the Sub-Committee has brought forward for consideration. Each member will then check yes/no as to whether they consider the nominees worthy at this time for induction into the Hall of Fame. Each voting member must note yes/no for each individual being considered.
3. The Chairperson will tabulate the votes earned for each nominee.
4. Any nominee receiving 75% or more yes votes will be inducted. The 75% will be based on the total number of members that actually voted.

Induction Ceremonies

Formal induction ceremonies will be held at West Carrollton High School, and will include:

1. A presentation of the inductee by an individual selected by the inductee, or his/her representative.
2. Comments by the inductee.

Amendments to By-laws

1. Amendments to the By-laws may be proposed by the Selection Committee and/or Chairperson.
2. Amendments will require 75% approval of the voting Committee members.

3. For a valid vote, at least 75% of Committee members must be present.

This agreement adopted on November 1, 2010, at West Carrollton High School, by:

Gary Barnes	_____	Mark Landers	_____
Nancy Christiansen	_____	Lonnie Norris	_____
Gary Connor	_____	Bill Poock	_____
Jerry Davis	_____	Barry Reed	_____
Jeff Giles	_____	Tom Wolf	_____
Melanie Hubbs	_____	Nancy Williams	_____
Christy Stacy-Dues	_____		